



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE (WOMEN) KUPWARA
• Name of the Head of the institution	Prof. (Dr.) Fayaz Ahmad Lone
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01955252104
• Mobile No:	9419029588
• Registered e-mail	gwckupwara@gmail.com
• Alternate e-mail	gdcwomenkupwara@gmail.com
• Address	SULKOOT KUPWARA
• City/Town	KUPWARA
• State/UT	Jammu and Kashmir
• Pin Code	193222
2.Institutional status	
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kashmir
• Name of the IQAC Coordinator	Dr. Rayees Ahmad Magray
• Phone No.	9906444943
• Alternate phone No.	7889597703
• Mobile	9906444943
• IQAC e-mail address	rayeesmagray006@gmail.com
• Alternate e-mail address	iqacwomenkupwara@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gdcwkupwara.edu.in
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gdcwkupwara.edu.in/Downloads.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2022	24/05/2022	23/05/2027

6.Date of Establishment of IQAC

28/12/2017

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Salary	UT-Govt	2021-22	108.62
College	TE	UT-Govt	2021-22	1.40
College	Telephone	UT-Govt	2021-22	0.55
College	Office Expenses	UT-Govt	2021-22	4.20
College	Electricity	UT-Govt	2021-22	1.0
College	RRT	UT-Govt	2021-22	0.10
College	M&S	UT-Govt	2021-22	12.25

College	Books & Periodicals	UT-Govt	2021-22	13.00
College	POL	UT-Govt	2021-22	1.10
College	Machinery & Equipment	UT-Govt	2021-22	12.50
College	Camps & Seminars	UT-Govt	2021-22	1.20
College	Maintenance & Repairs	UT-Govt	2021-22	0.40
College	Office Equipment & Appliances	UT-Govt	2021-22	3.60
College	NPS State Share	UT-Govt	2021-22	6.75
College	Browsing Centre	UT-Govt	2021-22	10.00
College	Construction	UT-Govt	2021-22	89.03
College	Boundary Wall	UT-Govt	2021-22	50.00
College	Land Acquisition	UT-Govt	2021-22	175.00
College	Local Fund	Local Fund	2021-22	15.35
College	Hostel Construction	RUSA	2021-22	24.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	09	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
NAAC Accreditation of the college	
Series of Career Counselling Sessions with different institutions/organizations	
Complete automation of Library alongwith RFID Facility	
MoU with Municipal Council Kupwara and Jan Shikshan Sanasthan	
Establishment of Girls Common Room	
Inter college district level seminar on Solid Waste Management in collaboration with Municipal Council Kupwara	
Environmental, Educational and Health awareness programs in adopted villages	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
First cycle NAAC Accreditation	Accredited with Grade B
Conduct of College Alumni (UDAAN) meet	The Alumni association extended full support during NAAC Accreditation process
Signing of MoU with Jan Shikshan Sansthan (JSS) for imparting skills to college students	MoU signed and many students already registered for different courses
Signing of MoU with Kupwara Municipal Council (KMC) for institutional waste management	MoU signed and the KMC extending full cooperation in waste management
Upgradation of library by installation of RFID facility	RFID facility installed in the library
Fencing and installation of main gate	Under process
Registration of a college NSS Unit	A self-financing NSS unit awarded to the college

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	21/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	09/02/2022

15. Multidisciplinary / interdisciplinary

With the introduction of NEP 2020, Government Degree College (Women) Kupwara has introduced Multidisciplinary/Interdisciplinary approach towards education from 2022. This approach integrates the study of Humanities, Languages, Social Science and the Science subjects. During the academic year 2022, Government Degree College (Women) Kupwara has introduced Environmental Science, Education, Urdu and

Sociology as Multidisciplinary/Interdisciplinary subjects at UG level for 1st/2nd Semesters. This holistic approach is likely to play a significant role in shaping the future of Higher Education in the UT of Jammu and Kashmir.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC), a virtual mechanism having provisions of creating a digital store house for academic credits earned by the students from various universities of the country has been introduced by Government Degree College (Women) Kupwara. In the first instance, all the students of UG 1st/2nd Semester Batch 2022 have registered themselves on Academic Bank of Credits (ABC) via National Academic Depository (NAD). A series of lectures were delivered on the Academic Bank of Credits (ABC), National Academic Depository(NAD) and Digilocker to get the students acquainted with the concept of ABC. All the students have obtained the Academic Bank of Credit (ABC) IDs and, therefore, from now onwards, the detailed subject wise scores obtained will be credited in the respective IDs of students by the affiliating university once their results are declared.

17.Skill development:

Government Degree College (Women) Kupwara has been offering skill development courses in all the programs under Science and Arts streams. *English Writing Skill, English Language Teaching , ECCE, Guidance and Counselling, Educational Technology, Techniques of Social Research, Gender Sensitization, Sociology of Development, Sociology of Crimes, Financial Economics, Democratic Awareness with Legal Literacy, Conflict and Peace Building, Public Opinion and Survey Research, Learning Skills of Media Writing, Learning Skills of Drama in Urdu, Learning Skills of Afsana in Urdu, Kashmiri Skill Course, Disaster Management, Medicinal Botany and Apiculture* are some skill enhancement courses currently being offered in the college. With the introduction of NEP 2020, the newly introduced skill enhancement courses have now been placed under NSQF and Non-NSQF domains. In the first instance, the college introduced *Basics of Internet and HTML (Web Developer)* as NSQF Skill Development Course along with the *Early Child Care and Education, Tarjuma Ka Fun, and Pre School Management* as Non-NSQF Skill Development Courses. The college is contemplating to sign a Memorandum of Understanding (MoU) with Government Degree College Baramulla (Autonomous) for Hands On training on NSQF Skill Development Courses. The credit weightage of NSQF Skill Development Course is distributed in to theory and practicals having 12 and 18 credits respectively. The theory credits will be completed by the college

while the practical part will be carried out by Government Degree College Baramulla once the the MOU gets signed with the said institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Government Degree College (Women)Kupwara has introduced integration of Indian Knowledge System including Indian Languages in education from academic year 2021-22. During current academic session, Government Degree College(Women)Kupwara started the teaching of Kashmiri and Urdu as Indian Languages. The college also introduced *Understanding India* and *Yoga Health and Wellness* to integrate Indian Knowledge System into the Curriculum. These languages and subjects will help the students to to get familiar with basic vocabulary and grammer of these Indian languages and have a basic know how about the Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Government Degree College (Women)Kupwara focuses mainly on outcome based education. The affiliating University frames the syllabus of all the subjects and the programme/course outcomes are specified in the syllabus. The concerned departments also frame the outcomes of the subjects where necessary and the summary of the program and course outcomes is uploaded on the institutional website. At the begining of every Semester/session counselling sessions are conducted for the students which help them to choose the subjects. All the departments keep available the hard copies of learning outcomes and syllabus for the convenience of students.

20.Distance education/online education:

As such, Government Degree College (Women)Kupwara does not offer any Distance or Online Education to the students. However, the IGNOU regional centre has been allotting an examination centre to the college for the last two years for students registered with the University under distance education mode. Moreover, the college has also approached IGNOU for opening a distance Women Study centre as this is the only women college in this frontier district. The college also arranges career counselling sessions for outgoing students of the college so that they can atleast continue their studies through distance learning in case they are not able to pursue higher studies through regular mode. The college also has a provision for online lectures in case the syllabus of any subject is not completed through offline mode.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	87
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	543
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	53
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	153
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	View File
3.2	18

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	8
4.2 Total expenditure excluding salary during the year (INR in lakhs)	299.942
4.3 Total number of computers on campus for academic purposes	36
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college ensures effective implementation of the curriculum prescribed by the affiliating University through a structured and well planned process. An annual academic calendar is prepared according to the University Calendar prior to the commencement of the academic year. Meetings are held at the beginning of the academic year to discuss about the course distribution for the academic session. Syllabus of each subject is made available to the students. Time table is prepared, prior to the commencement of the academic semester, by the Time Table Committee for conduct of classes and is displayed on notice board. ICT is used along with conventional classroom teaching to make the teaching learning process more effective and learner centric. Classroom teaching is supplemented with workshops, seminars, special lectures, tutorials, student presentations, class tests, field trips and subject tours; all of which are undertaken in a planned manner. The Institution provides library and Internet facilities to the faculty and students for effective delivery of the curriculum. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the proficiency of the students. The examination results are reviewed and remedial classes are conducted for low achievers.</p>	

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares a tentative academic calendar well in advance for the next academic session which is displayed on notice board and the institutional website for reference of the students and staff. The academic calendar carries approximate schedules regarding admission process, teaching-learning schedule and information regarding the commencement of examination, schedules of internal exams, curricular and co-curricular activities, major departmental and institutional events to be organized and dates of holidays. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar. The college adheres to the academic calendar for conduct of continuous internal evaluation systems as per the guidelines of the affiliating University. The performance of students is assessed continuously. The college holds regular faculty meetings to ensure that continuous assessments are executed efficiently. Along with the continuous internal evaluation, the departments conduct the class tests, assignments, seminars, group discussions, quiz programs before the date sheet for semester exams is issued by the university. Educational tours are also organized by some of the departments. Timetables are displayed outside each lecture room which helps in monitoring the regularity of classes.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG

C. Any 2 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college follows curriculum designed by the University of Kashmir that contains ample material to address cross-cutting issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in a structured way. Environmental Studies is offered as a compulsory course for 1st and 2nd semesters of all UG programs to sensitize the students about various environmental issues. Its curriculum addresses topics like fundamentals of Environment and Ecosystem, Nature and Natural Resources, Renewable and Non-renewable Energy resources, Biodiversity and conservation, Global Environmental Issues and Environmental legislation. Gender Sensitization is offered as an optional Skill Enhancement course in semester IV. The course addresses a wide range of gender relevant topics like concept of sex and gender, social construction of gender, gender socialization, gender role and gender inequality. Conflict and Peace Building as a Skill Enhancement course is offered in semester V and addresses socio-cultural conflicts which are ethnic, religious or gender based. Home Science introduced from 2021, the course covers a large spectrum of women related issues like women empowerment policies, gender development and violence against women. Besides, the college runs many courses which provide plenty of space to issues related to gender, human values and ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdcwkupwara.edu.in/NAACdoc.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

53

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well established mechanism to take care of every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external examination, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students in the class and accordingly special programs for advanced learners and slow learners are planned. Remedial and extra classes are conducted for slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. The students are taken care of their special educational and instructional needs in the Mentor Mentee system.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
543	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College aims to inculcate the synchronization of traditional in-class learning with modern technology. In order to exert the potentials of students to meet out their individual, institutional and professional needs, varied means of collaborative and participatory learning are adopted. In the classrooms, teachers craft instruction and apply technology in a way that best serves learning needs of the students. Class presentations, subject related assignments, class tests, group discussions, field visits, seminars, extension lectures are organized in the college and the students actively participate in these activities. The institution conducts study tours to develop the interest of students in their respective subjects and make student participation more practical. Mock tests are conducted to enhance problem solving skills, mental and reasoning ability of students to prepare them to face online exams, university entrance and other competitive examinations. From the academic year 2021, science stream has been introduced in the college for which well-equipped laboratories in the departments of Botany, Zoology and Chemistry and Physics have been established to facilitate experimental learning. The introduction of women friendly Home Science subject is another step forward to engage students in learning by means other than theoretical methods.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The conventional methods of teaching can be made even more engaging by resorting to modern day non-conventional techniques that would in turn improve the overall quality of education. The college has upgraded in terms of the use of ICT and technology driven instruction in the classrooms. The institution follows novel and creative methods for educational delivery with teachers being encouraged to make more and more use of modern teaching aids and technological equipment in the classroom. All classrooms in the college have been transformed into ICT enabled classrooms and every classroom now has the IFPD facility along with the traditional whiteboard. All the classrooms and the browsing centre are connected

with BSNL leaseline. The teaching faculty makes effective and efficient use of the facility in teaching learning process. There are 07 portable LCD projectors in the college which are used by the teaching faculty for displaying animations and power point presentations in places where IFPD is not installed. Since the college library has subscription to e-resources like N-LIST, the students are encouraged to benefit from e-books and other online material related to their courses.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

29

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College adopts a decentralized, transparent and robust mechanism to assess the development of students. The college conducts internal assessment tests periodically to evaluate academic performance of students. The internal assessment enables the teachers to continuously monitor the student performance and timely attention to the weak and slow learners in terms of the special programmes and individualized attention to such students. Date sheets and notifications of Internal assessment are circulated in classrooms, displayed on notice boards and uploaded on WhatsApp groups of the college. The assessment work is carried out by the concerned subject

faculty in the institution. After the assessment, evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board before uploading these on the affiliating University's e-awards portal. The answer scripts are shown on demand to the students who complain about any discrepancy in the evaluation process. If the claim of the student is found genuine, the answer script is re-evaluated. In case any unfair means are attempted, appropriate action is taken against the students and the respective parents are communicated an honest and transparent assessment of their wards.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All examination related matters in the college are looked after by the College Examination Committee headed by the coordinator who is appointed every year after general meeting is conducted under the leadership of the Principal. The college exam committee executes its internal exams in a very meticulous manner. There is a zero tolerance policy for the malpractices resorted by the students. However, for addressing complaints pertaining to any issue whether in academic or non-academic domain, including the internal exam related grievances, the college has constituted a Grievance Redressal Committee. The committee works in coordination with the Examination Committee to resolve grievances related to class/unit tests, tutorials and assignments, presentation etc. These corrective actions include re-evaluation, re-checking, providing photocopy of answer sheet to the student etc. Most of the grievances related to the examination are received after declaration of results by the affiliating University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to University by the Coordinator Examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College (Women) Kupwara offers graduation under Arts and Science streams with well-defined outcomes. The learning outcomes for each program and course are specified by the affiliating University and are available on the University website. These objectives remain the guiding principles for the faculty in realizing these objectives. The learning outcome for each program and course offered by the college is communicated to all the concerned students and teachers through the college website. At the beginning of every academic session, counseling sessions are conducted for students in order to sensitize them with the course and program outcomes they intend to opt. Hard copies of learning outcomes are kept available along with syllabus in the departments for ready reference to the teachers and students. Besides, departmental meetings are held regularly wherein thorough discussions on the expected outcomes are held with the concerned subject teachers who then explain the same to the students in their classes from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdcwkupwara.edu.in/CMS/Pages/uploads/documents/doc_2068.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Higher education is not only about classroom knowledge transaction but the holistic development of the human resources. On this premise the program and course outcomes are measured constantly on multiple dimensions. Students are assessed continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct. Their performance in the internal examinations provides the initial indication of their learning outcome based on which they are helped to improve in final exams. The subjects in which the student seems to lag behind are taken for remedial classes. Furthermore, the institution evaluates the

attainment of various program and course outcomes through student participation in different academic activities like seminars, debates and quiz competitions conducted by different departments turn-wise. The institution tries to provide every kind of help to the outgoing students to enable them qualify university entrance examination for various PG courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

99

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://egov.uok.edu.in/results/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcwkupwara.edu.in/cms/pages/uploads/documents/doc_3130.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
5	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Engaging students in community-based extension activities is one of the major priorities of the college. The college NSS unit has conducted a number of such activities in the neighboring communities to connect the HEI with the society. The students are provided with an opportunity to participate in community awareness and development to transform their outlook and make them understand their responsibilities of paying back to the society. The college, in collaboration with the GDC (Boys) Kupwara has adopted two tribal villages namely Vogabal and Kashira where awareness programs and other kinds of social activities were carried out. The student volunteers from the college also registered an active participation in the cleaning drive of a Kehmil Nallah which is a very important</p>	

water source for Kupwara town and adjoining areas. Plantation drive was organized in collaboration with Social Forestry Division Kupwara. Awareness rallies with regard to Environment and against drug abuse were also organized by the college NSS unit in collaboration with the Department of Environmental Science. Multiple kind of activities were also conducted in collaboration with Govt. Degree College Kupwara in run up to the Independence day celebrations 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

428

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus, spread over an area of 90 Kanals and 09 Marlas of land in village Sulkoat on Kupwara - Halmatpora road, 1.25 KMs away from the main town, is located in a picturesque spot surrounded by dense pine forests. The college infrastructural facilities consist of a three storey academic block having ramp facility for physically challenged persons which comprises of eight Lecture rooms with IFPD boards, three science labs with attached cabins and dark rooms, Library (temporarily housed in Physics Lab), one Browsing centre/Computer lab, Principal Office; Admissions/Examinations Office one Staff room, ten Washrooms and a Storeroom . In addition, the college infrastructure consists of a Canteen/Cafeteria Block, two separate Toilet Blocks for males and females, an under-construction Library-cum-Academic block and UGC funded Girls' hostel to facilitate students coming from remote and far flung areas and a 33-seater college bus procured through State Motor Garages out of MPLAD funds. The college has a total of 54 desktop computer systems and 07 laptops, 7.A 6KVA online UPS, six 3KVA online UPS, a 30KVA diesel, a 3KVA petrol and a 2KVA kerosene generator, 06 overhead projectors, 6 printers, an Aadhar based biometric attendance machine and an electric motored floor scrubber.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Since the college has recently shifted to the new under-construction campus which, although, presents a vast land area for development of playground, is still partly unfenced and filling and leveling of the college ground is in progress. As such the students are not able to express their talent in games and sports to their full capacity. However, the college is trying its level best to provide the students with all kinds of goods and support for playing and participating in games like cricket, Kho- Kho, volleyball, badminton, chess, carom board, table tennis, roping and other kinds of indoor and outdoor games. The college has also Olympic sports infrastructure like throw ball, short put, discus etc. The college has well developed Physical Education Department headed by a qualified Physical Training Instructor or Convener Sports Committee. Besides, the college has procured basic gym items including dumbbells, weights, iron rods, benches, treadmills for augmentation of sports centre. Although, the college does not have a seminar hall/auditorium for conduct of different programmes including cultural activities, yet the college attempts to regularly conduct activities like debates, seminars, yoga programmes etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

249

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since the Library-cum-Administrative block is still under construction, the college library is currently housed in one of the halls present in the academic block. The library has a collection 9476 (Nine thousand four hundred and seventy six) accessions at the moment to enrich the knowledge of both staff and students. The collection pertains to all the different programmes and courses offered in the college. The college library is automated with SOUL 2.0 procured from INFLIBNET .The issue and return of the books is now operated by the students themselves through RFID facility. There are separate computers for users to search books on the software. The college library is N-listed to provide the staff and students access to more than 6000 e-journals and nearly 2 lakh e-books. The library is enough spacious to accommodate surfing centre and provide for the reading room facilities. The entry register is maintained on

daily basis and anyone who visits the library has to make an entry into it before availing the services of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.548

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus avails IT facilities which make the teaching learning process more effective and interesting. The computer lab cum browsing centre has 30 computers systems with updated software. The lab is provided with a 6KVA online UPS to ensure a smooth and uninterrupted power supply to the lab. The browsing centre is connected with BSNL leased-line to provide for internet facility for the students. The campus is Wi Fi enabled with BSNL network at a band width of 8 mbps. The teachers can directly avail Wi-Fi in the classrooms during lecture delivery and while carrying out different academic activities. Each classroom is provided with an IFPD to allow for running presentations and multimedia content with complete freedom thus encouraging active learning of students. Guidance and encouragement is given to students to use IT facility in the positive way to boost their learning. Furthermore, there are 06 overhead projectors available to make the teaching process effective. Power point presentations, videos, graphics are used for special sessions to make concepts clear. Xerox facility is also available. The college is under CCTV surveillance to ensure transparency and safety of everyone within the campus. CCTV cameras are strategically located in the classrooms and corridors of the college and the whole campus is regularly monitored from Principal's chamber.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

48.394

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows different systems and procedures for the effective functioning of the institution. The institution frames and implements different policies right from the admission till the students leave the college. Policies related to admission duly adhere to the norms prescribed by the Kashmir University with regard to the selection. The campus has a varied kind of infrastructural facilities to offer and all these facilities are available to

everyone. As regard with sports facilities, students have to approach the sports convener to avail the facilities in their free time or after the class time. The library is fully automated and N-listed. The entry register is duly maintained for both staff and students. As the academic year begins, each student is issued a library card once their details are collected. NOC is given to students at the end only after students return the books. Same procedures are followed for faculty. With regard to laboratory facilities, all science students are allowed to avail lab facilities for academic purposes. The institution has a well-equipped science and computer labs which remain under proper surveillance all the time to keep an eye on student activity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

87

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

408

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

408

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At present, the college does not have a student council, however, the students are given a due chance to play an active part in the curricular and co-curricular activities of the college. The college runs 14 programs under Arts and Science streams. Class representatives are chosen from both the streams for all semesters. These representatives act as a link between students and the college administration. Earlier, the student representatives used to provide the feedback on important matters like evaluating the performance of the teachers, however a more effective means of feedback system was launched this year by the Higher Education Department J&K through the introduction of DHE Feedback Portal. Now the students submit their feedback regarding the performance of the teachers vis a vis curriculum transaction directly to Higher Education on the portal. Even then, the institution seeks regular feedback from the student representatives to create a cordial and academic-friendly environment, to maintain discipline in the campus and to resolve any inconvenience faced by the students. Grievances, if any, are put forward to the principal, and these grievances are then redressed by Convener Grievance Cell in a friendly yet effective way. Thus, the college, believes in creating a student-friendly environment where every student is given a chance to realize her full potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As the college is in its infancy stage, it does not have a registered alumni association. However, an active unregistered alumni association under the name of Udaan exists with a membership of more than 100 as on date. Through a Whatsapp group, the institution maintains a healthy rapport with its alumni. Interactive meets with alumni are often convened to apprise them about the progress made by the institution and to know about their progression in different fields of life including their progression to higher education and placement. The college also seeks the feedback and suggestions from its alumni and tries to improve upon the different areas so that the rapid strides are made towards achieving excellence. As has already been mentioned, the college is new and not many batches have passed from the college and those who have graduated are mostly perusing higher education and hence are not economically independent and sound enough to make significant contributions for the development of the college. However, the college looks forward to register its alumni association in the near future for which registration process shall be initiated and completed in due course of time. Once the alumni association of the institution is registered, the institution hopes to get some kind of contribution from the alumni which shall then be utilized for further development of the institution.

File Description	Documents
Paste link for additional information	https://gdcwkupwara.edu.in/cms/pages/uploads/documents/doc_3128.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College (Women) Kupwara was established in 2011 in the frontier district Kupwara to increase the female enrolment in higher education. Since then we have formulated a vision for this college growing into an institute of excellence with world class academic ambience and have set ourselves an arduous but achievable task to provide quality education, to foster scientific temperament, to create women leaders of tomorrow, and more than anything we set out to eliminate the gender disparity by empowering our students to stand against the conservative patriarchal mind set. The College has adopted a zero tolerance policy towards corruption, ragging & sexual harassment to achieve transparency and to improve academic transaction.

File Description	Documents
Paste link for additional information	https://www.gdcwkupwara.edu.in/Mission.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practises democracy when it comes to governance of the institution. In all the important decisions of the college we ensure

the involvement of student representatives, faculty members, non-teaching staff and prominent civil society members, who advise the head of the institution in various matters related to academics, development, infrastructure augmentation, administrative matters etc. The college constitutes various committees for the decentralisation of power at the beginning of each academic session, and these committees are headed by dedicated faculty members whose sole aim is to work tirelessly for the benefit of student community. These committees follow the rules and guidelines laid down by the Higher Education Department J&K, UGC and University of Kashmir - the affiliating university.

Some important committees that ensure the smooth functioning of academic and administrative concerns of the college are listed below:

1. IQAC
2. College Advisory Committee
3. College Development Committee
4. College Purchase Committee
5. Admission Committee
6. Examination Committee
7. Grievance Redressal/Internal Complaint Cell
8. RUSA Committee
9. Debates and Seminars Committee
10. Scholarship/Financial Aid Committee
11. Classwork Monitoring Committee
12. Sexual Harassment Committee
13. Anti-Ragging Committee
14. Eco-club and Red Ribbon Club

The idea is to involve all the stakeholders in the decision making policy on the issues that concern the college. The Principal relegates some of his powers to his faculty members through these committees, and the faculty members in turn invite suggestions and recommendations from students, alumni and concerned civil society members for the greater good of the institution.

File Description	Documents
Paste link for additional information	https://www.gdcwkupwara.edu.in/ColgCommittee.aspx
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college holds a meeting of all the stakeholders at the start of each academic session to chart out the strategic/perspective plan regarding academic, infrastructural and administrative projects. The projects/plans are submitted to Higher Education Department, J&K for approval. Further the funds received from RUSA are also utilized towards the implementation of development plans. The highlights of the institutional strategic plan 2021-22 include:

1. First Cycle of NAAC Accreditation
2. Up-gradation of Library and Laboratories
3. Introduction of NEP 2020
4. Completion of Boundary Wall and College Gate
5. Acquisition of additional land for College
6. RFID of College Library
7. MOU with Jan Shakti Sanasthan and Municipal Council Kupwara
8. Establishment of Innovation and Incubation Cell
9. Registration of College Eco Club (Wayen) with State Pollution Control Board

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcwkupwara.edu.in/CMS/Pages/uploads/documents/doc_2080.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a Government institution, the College is governed by the rules and regulations laid out by the Higher Education Department, Jammu and Kashmir. The Principal constitutes different committees to transfer and distribute the power among the faculty members.

Service Rules, Procedures, and Recruitment: The service rules for gazetted and non-gazetted staff are contained in a Handbook of Civil Services Regulations (CSR) issued by the General Administrative Department, J & K Government. Jammu & Kashmir Public Service Commission recruits the gazetted staff as per rules framed out by

UGC and Ministry of Higher Education-Govt. of India. J&K Service Selection Board is responsible for the recruitment of non-gazetted staff. The class IV employees are recruited and promoted by Higher Education Department, J&K.

Promotional Policy: The Departmental Promotional Committee for Higher Education Department, J&K recommends the gazetted faculty for in situ promotion based on their performance in the APRs submitted by the official. Appointment to the post of Principal is made through DPC/PSC.

Grievance Redressal Mechanism: There is a robust mechanism in place to address grievances, complaints, harassment cases of students and faculty members. Every time a complaint is received, the Grievance Redressal Cell convenes a meeting and resolves the issue at hand swiftly.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	gdcwkupwara.edu.in/CMS/Pages/uploads/documents/doc_2069.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff in the college are as under:

1. GPF Scheme for employees appointed prior to 2010
2. NPS Scheme for employees appointed after 2010
3. Medical leave
4. Maternity and Childcare Leave
5. Mediclaim
6. Ayushman Bharat Scheme
7. Loan Facility
8. State Life Insurance
9. Deputing faculty members to attend Faculty Development Programs/Faculty Improvement Programs
10. Deputation of non-teaching staff to attend workshops and training programs in different fields to equip them with up-to-date knowledge.
11. There is a provision for Financial Assistance 'to students/Local Fund Employees/class IV staff who suffer physical/material damage due to unforeseen happenings' out of College Relief Fund

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows PBAS-Performance Based Appraisal System laid down by the UGC. In this scheme, the performance is classified into three categories (i) Teaching, Learning & Evaluation (ii) Co-Curricular, Extension & Professional Development (iii) Research Publications & Academic Contributions. These are called Academic Performance Indicators (API). The CAS (Career Advancement Scheme) of the entire college faculty in the UT of Jammu & Kashmir is governed by the API. At the end of each year Annual Performance Reports are submitted by the faculty members to the Principal, who after consultation with IQAC Co-ordinator, recommends these APRs to the Administrative Department for placement into next higher grade. The recommendation is the basic requirement to be placed into next grade in CAS by the administrative department. The latter constitutes UT level screening committee for the final approval and an administrative order is issued in this regard.

The performance and conduct of Temporary Teachers/Guest Faculty is monitored by Classwork Monitoring Committee and feedback is sought from the students regularly.

The performance of the non-teaching employees is appraised on different parameters viz. work and conduct, expertise and punctuality. The APRs are forwarded to the Administrative Departments for promotion.

For the Local Fund Employees their performance and skillset is taken into consideration, and on that basis they are put into Highly Skilled, Skilled and Unskilled categories. Their wages are fixed as per the govt. guidelines and their skill base. The college Advisory Committee recommends the employees for wage-enhancement based on their performance.

File Description	Documents
Paste link for additional information	https://jaksparrow.jk.gov.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Like other Government departments, the financial audit of the College is also conducted by special audit teams deputed by the office of Accountant General, Jammu and Kashmir. The College was last audited in 2020 by Audit Wing of Accountant General, Jammu and Kashmir, and the parah-wise replies to the queries raised were forwarded to the Accountant General's office. Further, quarterly financial reconciliation statements are submitted to the office of Accountant General, J&K on a regular basis. Besides, internal financial audits are also conducted regularly by availing services of Chartered Account with regard to budget allocation and expenditure.

The grants received from RUSA and UGC shall be audited by Chartered Accountant at the end of the grant period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of regular funds for the institution is Higher Education department, Jammu and Kashmir. The College receives funds from the parent department under different heads (like Machinery and Equipment, Material and Supplies, Office Equipment, Pol etc) for utilization during each financial year. Further the college has

received funds from UGC (towards the construction of Girls common Hostel) and RUSA as "Infrastructure grants to colleges". The college has a proper procedure in place to ensure the optimal utilization of funds following all the guidelines laid down by Finance Department, J&K. The college has multiple committees (College Development Committee, College Advisory Committee, RUSA committee, College Purchase Committee, UGC Committee, and IQAC) whose recommendations/advice/suggestions are sought by the head of the institution prior to the utilization of resources. The College ensures that all the funds at the disposal of the college are utilized optimally and in a fair, judicious and transparent manner. The College generates Local Funds from student admission fee and the same is spent as per rules on maintenance/up-gradation/procurement and welfare of students. The Accounts Section maintains the record of income and expenditure of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC ensures that all the staff members (teaching and non-teaching) put in their genuine efforts for the growth and positive development of the college. The IQAC recommends different practices/initiatives that we believe shall help the college to emerge as an institution of excellence. Following are some of the significant contributions of IQAC during the last year:

1. The Institution was accretited with Grade B in May 2022
2. Library was upgraded with RFID Technology
3. Laboratories were upgraded with equipment and chemicals
4. Additional Land for College
5. MOUs with Jan Shikshan Sanasthan & Municipal Council Kupwara
6. Establishment of Innovation and Incubation Cell
7. Completion of Boundary Wall & College Gate
8. The institution inculcates discipline among the students, and hence a committee has been constituted with the aim to instil discipline among students.
9. There is a committee that regularly monitors the classwork in the college.

10. Feedback received from students on DHE Portal
11. All employees' data uploaded on Samarth Portal
12. Online Attendance of Employees

File Description	Documents
Paste link for additional information	https://www.gdcwkupwara.edu.in/IQACmeetings.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has envisioned and then ensured, since its inception, that the college shall witness a gradual positive improvement with each passing year, thence bringing the institution closer to its Vision. Over the last one year the college has:

1. Organized programmes/seminars/workshops for the benefit of students and teachers alike.
2. Upgradation of library with RFID technology.
3. Allowed faculty members to participate in Faculty Development Programmes like Orientation Courses, Refresher Courses, Faculty Induction Programmes and other such training programmes and workshops to help them upgrade their knowledge.
4. Sought feedback from students/teachers regarding College and Teachers on DHE Feedback Portal
5. MOUs with Jan Shikshan Sansthan for imparting Skill training to students & Municipal Council Kupwara for garbage lifting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

C. Any 2 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The establishment of the College is a statement in itself towards the promotion of gender equity in the region. It is the first and only women college in District Kupwara. The catchment area is rural (backward - socially and educationally) and conservative in outlook. The curriculum practiced in the institution has a thrust on promoting value based education, women empowerment, gender sensitization, etc. The college offers Gender Sensitization as a skill development course for BA students in 4th semester. In addition, the focus is to address gender concerns and transform the patriarchal society into gender-equal society. The College Grievance Redressal/Internal Complaints Cell, Gender Sensitisation Cell, Sexual Harassment Committee, Separate Girls Common Room, NSS Unit, Sports activities are few initiatives in this direction. The college has Medical Aid Committee to cater to any emergency medical support to students; Psychological-cum-Career-Counseling-Cell for physical, mental and economic well-being. The college has a separate well maintained Girls Washroom Block to ensure hygiene and privacy of girls. The college campus has been fenced, and buildings are installed with CCTVs to monitor the activities of students and staff and to keep vigil on student activities and to ensure safety and security of the learners.

File Description	Documents
Annual gender sensitization action plan	https://gdcwkupwara.edu.in/CMS/Downloads/uploads/file/file_7.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcwkupwara.edu.in/HealthCare.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following measures have been adopted by the college administration for waste management:

Solid Waste Management: The college has a strict policy to check the use of polythene and other plastics in the campus. The college Eco-club is very particular about ensuring that there shall be no or minimal use of plastic in the institution. Different colored dustbins (Green and Blue) are installed for segregation of biodegradable and non-degradable waste materials respectively. The collected wastes are then carried by the municipality garbage trucks, belonging to Kupwara Municipal Council for proper disposal. Sanitary Napkin Incinerators have been installed in the ladies washroom block for proper disposal and treatment of the used waste pads for purpose of maintaining hygienic environment.

Liquid Waste Management:All waste water lines from bathrooms and toilet blocks etc. are connected to the septic tank which finally

gets discharged into underground sewage system of the institution.

E-Waste Management: Being a Government College, E-waste cannot be disposed-off without the permission of the Government. Therefore, the college stores the E-waste materials like out of function computers, non-functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes separately to plan an auction in future.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gdcwkupwara.edu.in/cms/pages/uploads/documents/doc_3125.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is playing a vital role to create an inclusive and tolerant atmosphere. There is a tradition of respect for all the social and gender groups in the college. The students have to have uniform dress code to remove class distinctions in appearances. The college is sensitive and respects the choice of students who cover their heads out of religious belief. The medium of pedagogy is English and Urdu; local language (Kashmiri or Pahari) are not allowed in pedagogical exercises. However, the remedial classes are held in comprehensible language for the backward and economically disempowered students to enhance their academic performance. The admission policy is based on Merit and Reservation as prescribed by the constitution. Reservation and Quota mechanisms is adhered to ensure equality of opportunity. A hostel building is under construction for students from far-flung areas. Students from low socio-economic spectrum are given fee concessions in every academic session. The affiliating university gives fee concession to orphans. The college distributes financial assistance and government scholarships as a welfare measure. The college imparts value based and peace education on priority. The Gandhian and non-violent traditions are taught to promote the feelings of national integration and humanitarianism at large.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations, values, rights, duties and responsibilities as citizens. The preamble of the constitution is displayed in the college campus to aware students about the fundamental political principles, rights and duties and also to infuse a strong attachment of the students, employees and the citizens towards the values of Indian Constitution. For the promotion of global health, harmony and peace, June 21st is observed as 'International Yoga Day' where in a good number of students mark their participation. This year, the 'Independence Day' celebrations kick-started with the Har Ghar Tiranga campaign where in every student and staff member of the institution was encouraged to hoist the tri-color at their residential places besides hoisting the national flag at the college premises. Observance of this day makes us aware of our duties towards our nation and helps promote patriotism and national unity. As a mark of appreciation to their mentors, the students of this institution celebrate Teachers' Day on 5th October. To promote national unity and integration, the college celebrates Rashtriya Ekta Divas (National Unity Day) on 31 October. To promote sustainability, environmentally safe practices such as plastic ban, cleanliness and anti-pollution campaigns are implemented regularly. World Environment Day is celebrated at the college with great enthusiasm by organizing different kinds of activities. Further, on 26th November, 2021, the EBSB Club of the college observed the Constitution day by reading the preamble and pledging to uphold the spirit of constitution in all walks of life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.

C. Any 2 of the above

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates all national and international commemorative days, events and festivals with excitement and enthusiasm in a variety of ways. This helps in imparting and inculcating in our students the values and collectivism to address the vulnerabilities and empower the marginalized sections of modern societies.

Following are some of the important events the college has celebrated:

1. World Ozone Day - 16 September 2021
2. Rashtriya Ekta Divas - 31 October
3. Teachers Day - 05 September
4. National Education Day - 11 November
5. Constitution Day - 26 November
6. World Aids Day - 01 December
7. International Women's Day - 08-March 2022
8. International Day of Forests- 21March
9. World Health Day - 07 April
10. World Environment Day - 05 June

11. International Yoga Day - 21 June

12. International Day against Drug Abuse and Illicit Trafficking - 25 June

13. Independence Day - 15 August.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Exploring Entrepreneurship and Employability for girls.

Objectives: To sensitize the women about economic independence

Context: The prevalent mindset in the area is that women are dependent upon men for sustenance.

Practice:

College organized a number of programs in collaboration with DECC-Kupwara, CWEK-Srinagar, the Indian Army (in context of Agni Veer Scheme) and others in order to inspire women for economic independence.

Evidence of Success: Many students have already taken up a number of commercial outreach skills on part-time basis.

Problems encountered and resources required: The entrepreneurship opportunities for women need to be widened from traditional handicrafts to novel fields of hospitality and digital domain to make it more appealing for educated women.

2. Title: Career Counselling

Objectives: • To create interest among female students for Higher

Education

The Context:

- Since the female literacy rate of Kupwara is low, College focuses on career counselling.

The Practice

- Cordial teacher-student relationship
- The college has conducted several career counselling programs in collaboration with government and non-government agencies.
- Library support system for outgoing students

Evidence of Success:

- Students secured admission in reputed universities of India.

Problems encountered and resources required:

- Dearth of permanent staff.
- Early marriage.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Degree College (Women) Kupwara is one of the recently established colleges located on Kupwara-Hayhama road at a distance of 1.25 km from the main town Kupwara. The college started its first academic session in 2012 from Government Middle School, Sulkoat Kupwara and shifted to the new campus in 2020. Being the only women college in this frontier district, the college attracts girl students from far flung areas most of whom hail from rural, socially and economically lean strata of society.

The college is striving really hard to shape the students into

better citizens enriched with self confidence, perseverance, patriotism, and humanity. Currently a total of 14 programs are being offered in the college under Arts (since 2012) and Science (since 2021) streams. The college has made a lot of progress towards quality education. All our classrooms are now ICT enabled fitted with IFPDs. A state of the art computer lab cum web browsing center has been established. The college library is subscribed to N-LIST and is automated with SOUL 2.0 with Library Management System (RFID) in place. The college organized a good number of collaborative initiatives with various Govt. and non-governmental organizations for career counselling of students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Registration of the college alumni association.
2. Establishment of Innovation and Incubation cell.
3. Upgradation of existing infrastructure.
4. Upgradation of Science labs, Library and Sports facilities out of RUSA/UT Funds.
5. Improved Internet connectivity for the campus by acquiring JIO/Airtel fibre facility.