

GDCWK/21/mon-31  
29-10-2021

# Government Degree College Women Kupwara

## Minutes of the meeting:

### (College IQAC )

**Agenda:** Preparation of SSR.

**Date:** 29-10-2021

**Participants:** All permanent members of the teaching faculty.

#### **Minutes:**

A meeting of the IQAC of the college was held in the Principal Chamber regarding the preparation of SSR. As the college IQA was granted acceptance on 27-10-2021, the college IQAC deemed it necessary to convene a meeting to review the progress made in the preparation of SSR. Following key points are worth mentioning:

- ❖ Criteria 1,2,3 and 7 to be prepared and submitted by Dr. Rayees Ahmad Magrey.
- ❖ Criterion No.04 to be prepared and submitted by Prof. Tariq Ahmad Ganai.
- ❖ Criteria No.05 and 06 to be prepared and submitted by Prof. Luqman Amin and Prof. Mohd Asgar Khan respectively.
- ❖ Prof. Altaf Shah syed shall look after SSS and shall prepare the required data.
- ❖ Time limit given to complete all the criteria with supporting documents shall be 15 days, i. e., 30<sup>th</sup> October to 13<sup>th</sup> November.
- ❖ There shall be a review meeting on 13<sup>th</sup> November regarding the preparation of SSR.
- ❖ There shall be proof reading of SSR from 14<sup>th</sup> November onwards.
- ❖ Respective faculty members to upload their assigned criteria on the NAAC website by or before 13<sup>th</sup> November.
- ❖ Official notice to be published for interactive meetings with students regarding NAAC under following schedule:

1 <sup>st</sup> Semester	3 <sup>rd</sup> semester	4 <sup>th</sup> semester
09 November	13 November	06 November

- ❖ Questionnaire with respect to SSS shall be downloaded by Dr. Rayees Ahmad Magrey and discussed with the students during these interactive meetings.
- ❖ The principal directed the committee members that every SSR criterion should have a coherence and flair and must not look scattered or haphazard.
- ❖ IQAC Cell of the college was given freedom to contact anybody for help and support. It was decided that the coordinators of those IQAC cells shall be contacted for suggestions who have recently gone through the accreditation process by NAAC.

  
Coordinator IQAC





