

## Minutes of meeting

A meeting of college Advisory/Development committee was held in the office chamber of the Principal on 28/01/2021 regarding the procurements of various items/equipments out of grant received from Higher Education department under various heads. The following faculty members were present.

1. Prof Mohd Asgar Khan
2. Prof Luqman Amin
3. Prof Altaf Shah Syed
4. Prof. Tariq Ahmad Ganaie
5. Dr. Rayees Ahmad Magray

It was unanimously decided that following items/equipments shall be procured through GeM/ e-tendering mode.

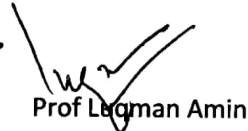
|   |   |
|---|---|
| <ol style="list-style-type: none"><li>1. Rexine charts for science departments.</li><li>2. Glassware for Botany, Zoology &amp; Chemistry</li><li>3. Permanent slides.</li><li>4. Microscopes for botany and Zoology.</li><li>5. Physics/Home science equipments.</li><li>6. Equipments for skill courses (Food technology, industrial skill, fine art and music, paramedical) list to be obtained from Hub College.</li><li>7. 8 TB HDD for e content.</li><li>8. Hot and cold ACs for browsing centre etc.</li><li>9. Diesel Genset 30 KVA.</li><li>10. Double door steel almirah.</li></ol> | <ol style="list-style-type: none"><li>11. Computer chairs and tables for browsing centre.</li><li>12. Leased line (BSNL) for browsing centre and smart rooms.</li><li>13. Photocopier with net working option for browsing centre.</li><li>14. PA system.</li><li>15. Cooler cum water filter.</li><li>16. Cartridge/ink for printers.</li><li>17. AIO computers i3,i5 &amp; i7 (latest configuration)</li><li>18. 6-10 KVA online UPS for browsing centre.</li></ol> |
|---|---|

In order to create space for skill labs it was decided that the hall for physics lab on the 2<sup>nd</sup> floor of academic block shall be temporarily portioned by aluminium cum glass wall by debit to maintenance and repairs allotment. It was decided to procure 30 KVA genset for browsing centre instead of prescribed 60 KVA because of lower fuel consumption of the 30 KVA genset as compared to 69 KVA and in view of actual need of current. Further it was felt that 60 KVA would prove white elephant for the college and it would be difficult to run this genset all the time.

It was decided that payment of Rs 211532/= for BSNL leased line shall be paid by debit to some local fund account having sufficient balance which shall later be recouped after receiving funds for the said purpose from the HE department.

The meeting ended with vote of thanks by the staff secretary.

  
Prof Mohd Asgar Khan

  
Prof Luqman Amin

  
Prof Altaf Shah Syed

  
Prof. Tariq Ahmad Ganie

  
Dr. Rayees Ahmad  
Magray

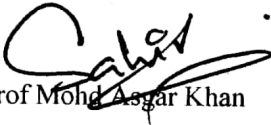
### Minutes of meeting

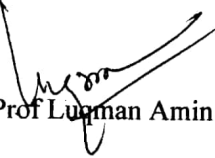
A meeting of college Advisory/Development committee was held in the office chamber of the Principal on 23/02/2021 regarding the procurements of 30KVA Diesel Genset out of capex grant of Rs. 20.00 lakhs received from Higher Education department on 09/02/2021. The following faculty members were present.

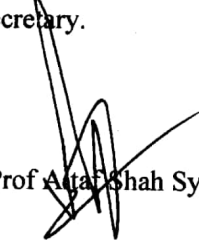
1. Prof Mohd Asgar Khan
2. Prof Luqman Amin
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5. Dr. Rayees Ahmad Magray


The technical part of the bid was opened on 23/02/2021 in which 8 bidders have participated and it was felt that installation of the Genset by the supplier itself is necessary which was not covered under earlier bid hence it was decided that a fresh bid including installation shall be floated on GeM.

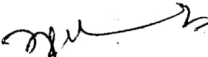
The meeting ended with vote of thanks by the staff secretary.

  
Prof Mohd Asgar Khan

  
Prof Luqman Amin

  
Prof Altaf Shah Syed

  
Prof. Tariq Ahmad  
Ganaie

  
Dr. Rayees Ahmad  
Magray

**Subject: Minutes of the meeting held on 1-3-2021 regarding progress of purchases of various components of Capex budget2020-21.**

A meeting of college advisory and development committees was held under the chairmanship of the Principal on 1-3-2021 to discuss the progress of bid published for procurement of 30 KVA genset. The following members were present.

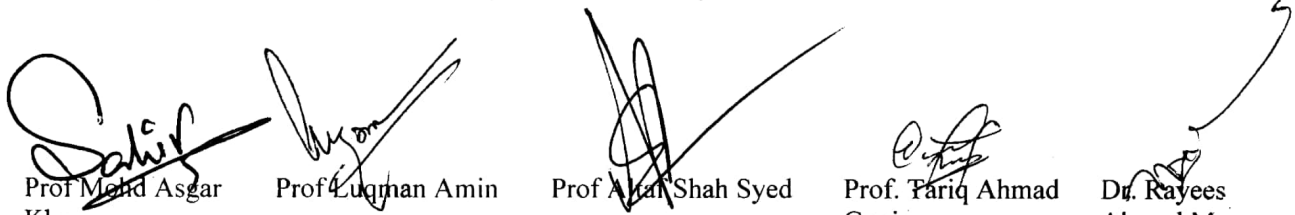
1. Prof. Mohd Asgar Khan
2. Prof. Luqman Amin
3. Prof. Altaf Shah Syed
4. Prof. Rayees Ahmad Magray
5. Prof. Tariq Ahmad Ganai

Prof. Syed Altaf Shah I/C Gem account briefed the members about the progress of purchases made through GeM of various components of Capex budget 2020-21. It was said that many items have been delivered to the college and their billing is under process whereas many items for which purchase orders have been given are yet to be delivered. It was decided in the meeting to contact the suppliers on phone and urge them to make shipment at an earliest. Lastly the procurement of diesel genset was discussed. Prof. Altaf briefed as under:

The college published a bid on 08/02/2021 for genset and 8 vendors/suppliers participated. The bidders were asked to have a service centre in Kashmir but on opening the bid it was found that none of the participants had given details of the service centre leading to disqualification. One bidder M/S Rahim Motors, the OEM of Mahindra gensets challenged disqualification and gave details of his service centres in Kashmir, therefore the committee qualified him for the bid. Subsequently another bidder, M/S Kashkart IT Solutions challenged the disqualification and furnished details of his service centres. The document was studied but it was found to be suspicious. M/S Kashkart is a reseller of M/S Gentek Powers, an OEM of Sonalika gensets. M/S Gentek Powers was also a bidder in the said bid but he didn't challenge his disqualification by submitting any document pertaining to service centres in Kashmir but his reseller is submitting a document of having service centres in Kashmir using the letter head of his OEM, M/S Gentek Powers. In order to get the issue resolved a clarification was sought from M/S Kashkart IT solutions who replied that Sonaliks gensets do not have any service centre in Kashmir. Ultimately only one bidder got qualified.

In order to get a genset directly from OEM having a service centre in Kashmir it was decided to get a genset directly by comparison of at least 03 brands. The committee unanimously voted for Mahindra genset which has an OEM based in Kashmir who could install/commission the genset without delay and who could make repairs at any time within shortest time.

The meeting ended with vote of thanks by the staff secretary.

  
Prof. Mohd Asgar Khan      Prof. Luqman Amin      Prof. Altaf Shah Syed      Prof. Tariq Ahmad Ganai      Dr. Rayees Ahmad Magray

*Office  
for records*

## Minutes of meeting

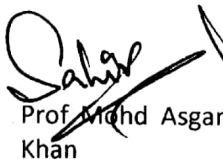
A meeting of college Advisory/Development committee was held in the office chamber of the Principal on 08/03/2021 regarding the outcome of technical verification of bid documents pertaining to procurement of IFPDs. The following faculty members were present.

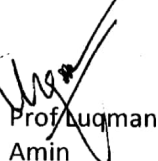
6. Prof Mohd Asgar Khan
7. Prof Luqman Amin
8. Prof Altaf Shah Syed
9. Prof. Tariq Ahmad Ganaie
10. Dr. Rayees Ahmad Magray

It was discussed that:


1. Eleven bidders belonging to different brands have participated.
2. Scrutiny of documents revealed that almost all the bidders are short of one or more documents.
3. The BIS certification of the product was considered as the benchmark of quality supported by FCC, CE and BS certificates. However one certificate, NRTL, as demanded in the bid document was not furnished by any of the bidders. It was resolved that the bidders shall not be disqualified for want of this certificate because firstly the certificate is essential for the products being marketed in North America and secondly cancelling all the bids for want of this certificate would not be wiser at this point of time in view of short time left to end of financial year.
4. The bidders shall be informed through GeM portal to submit the deficient documents, except NRTL certificate, failing which they shall be disqualified.
5. A few bidders have been found to have uploaded BIS certificate pertaining to AIO computers instead of IFPD. It was decided that such bidders shall be asked to submit the BIS certificate for IFPD.
6. The non-delivery of 10 no. of AIO Acer computers was discussed. It was learnt that the supplier had qualified as L1 in the said bid and had assured timely delivery of computers but till end date as per bid documents i.e., 8-3-2021 he has not dispatched the goods. The supplier was informed on telephone many a time and even e-mailed on \_\_\_\_\_ to send the goods at an earliest but no response from his side. It was decided that the supplier who hails from Haryana shall be contacted on phone to dispatch the consignment failing which necessary action under GeM rules shall be initiated against him and AIO computers shall be procured through direct purchase method because little time is left to the end of financial year and bidding is not possible at this point of time.

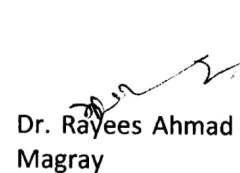
The meeting ended with vote of thanks by the staff secretary.

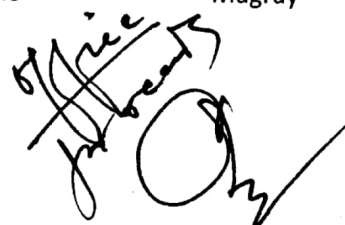
  
Prof. Mohd Asgar  
Khan

  
Prof. Luqman  
Amin

  
Prof. Altaf Shah  
Syed

  
Prof. Tariq Ahmad  
Ganaie

  
Dr. Rayees Ahmad  
Magray

  
Office  
for  
Secrets

### Minutes of meeting


A meeting of college Advisory/Development committee was held in the office chamber of the Principal on 19/04/2021 to discuss the procurement of various sports/library up-gradation items under RUSA/state funds. Following faculty members were present.

1. Prof Mohd Asgar Khan
2. Prof Luqman Amin
3. Prof Altaf Shah Syed
4. Prof. Tariq Ahmad Ganaie
5. Dr. Rayees Ahmad Magray

It was decided that following items shall be procured through GeM portal/SICOP/EOI.

| S. No | Name of the item                      | Quantity | Specification if any  |
|-------|---------------------------------------|----------|---|
| 01    | Mat for Badminton court               | 01       | Standard quality  |
| 02    | AC for library to make it comfortable | 02       | 1.5 ton   |
| 03    | Steel racks for library               | 20       | Standard quality. Punctured legs, 5-shelved   |
| 04    | Books                                 | -        | List of books will be obtained from concerned subject teachers as per university syllabus |
|       |                                       |          |   |
|       |                                       |          |   |
|       |                                       |          |   |

The meeting ended with vote of thanks by the staff secretary.

  
Prof Mohd Asgar Khan

Prof Amin

Luqman

Prof Altaf Syed

Shah

Prof. Tariq Ahmad Ganaie

Dr. Rayees Ahmad Magray

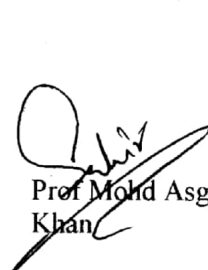
Com. RUSA / Com Purchase Committee  
for

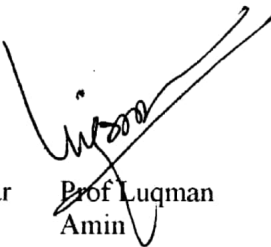
## Minutes of meeting

A meeting of college Advisory/library committee was held in the office chamber of the Principal on 29/07/2021 regarding the procurements of RFID system for the library and books out of RUSA/ state grant received from Higher Education department.


It was unanimously decided that that RFID shall be procured out of RUSA funds under the component "Library upgradation" through e-tendering mode. Books recommended by the concerned teachers shall be purchased out of RUSA/ State grant by publishing an EOI in newspaper through DIPK and empanelment of booksellers shall be made on the basis of highest discount offered. It was further decided to procure 2 No online UPS (03KVA) for the smart classrooms as only 02 UPS were purchased during financial year 2020-21 which are insufficient to run 8 smart classrooms.

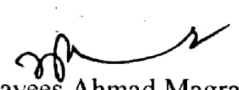
It was further decided to procure PVC badminton court mat and other sports/ physical fitness items through GeM portal out of RUSA funds.

  
Prof. Mohd Asgar  
Khan

  
Prof. Luqman  
Amin

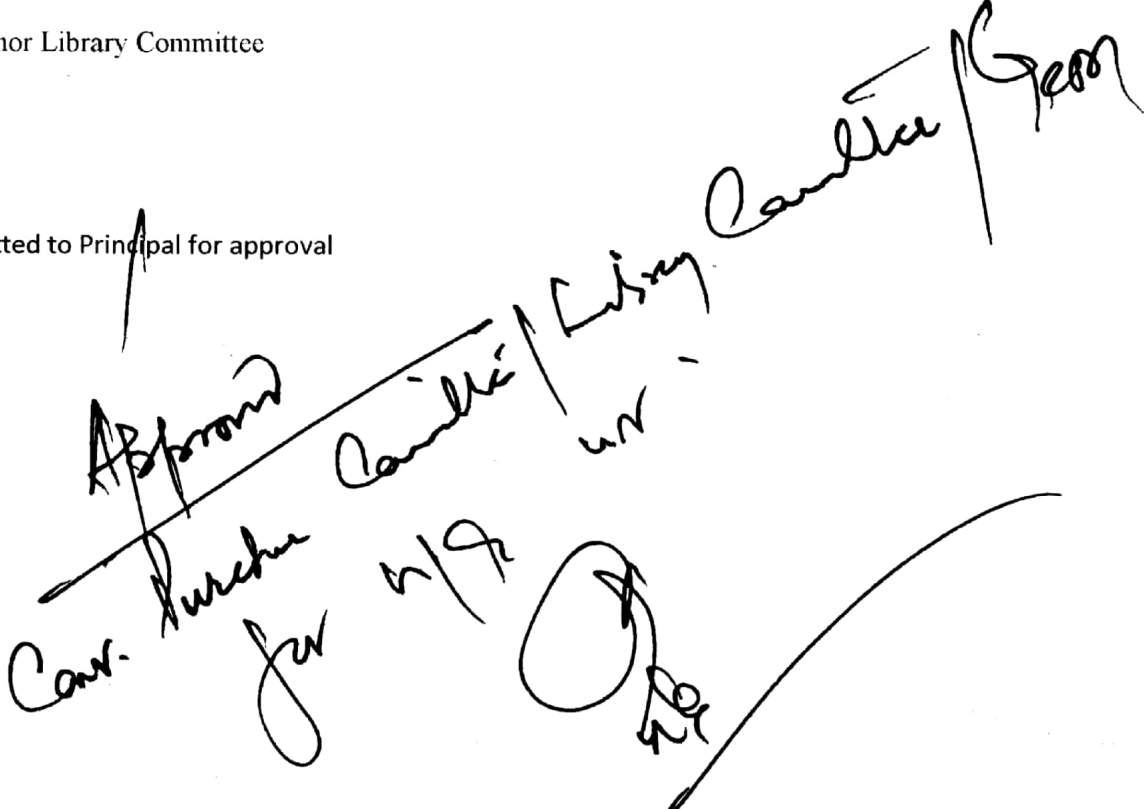
  
Prof. Nafis Shah  
Syed

  
Prof. Tariq Ahmad  
Ganie

  
Dr. Rayees Ahmad Magray

Convenor Library Committee

Submitted to Principal for approval

  
Approved  
Conv. Khurshid  
for  
2/9/21  
Library Committee  
Principal