

OFFICE OF THE IQAC COORDINATOR  
GOVT DEGREE COLLEGE WOMEN KUPWARA

Minutes of Meeting (IQAC)

**Dated:** 12-05-2021

**Time:** 01:30 PM

**Venue:** Principal Office

**Chairperson:** Dr Fayaz Ahmad Lone(Principal)

**Agenda:** Monitoring of online classwork.

**Attendees:**

- a. Dr Fayaz Ahmad Lone (Chairperson)
- b. Dr Rayees Ahmad Magray (Coordinator)
- c. Prof Mohd Asgar Khan (Co-Coordinator)
- d. Prof Luqman Amin (Member)
- e. Prof Altaf Shah Syed (Member)
- f. Prof Tariq Ahmad Ganaie (Member)
- g. Khursheed Ahmad Kumar (Jr. Assistant)

**Minutes:**

Held under the chairmanship of the worthy Principal, the following points were discussed in details:

- ❖ With Covid-19 lockdown in place, the regular classwork has shifted from offline to online mode. It was observed that the teachers deliver classes in online mode using Zoom, Wiseapp, Google classroom and Google Meet platforms. However, worthy Principal suggested that for ease and convenience of students, all the teachers should shift their online classes to Wiseapp only.
- ❖ During the discussion with Classwork Monitoring Committee it came to light that the student attendance in online classes is less than 60 percent and the issue needs a serious redressal.
- ❖ It was decided that all members of the teaching faculty, permanent as well as temporary, shall keep a proper record of the lectures delivered for which a uniform format was designed.
- ❖ The committee suggested that the online classes in subjects having no permanent faculty shall be monitored by the permanent faculty to ensure that the classes are delivered effectively on regular basis.

The meeting ended with vote of thanks by Staff Secretary.

Submitted for Approval



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Tariq M. Ganaie

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Principal  
Govt Degree College (Women)  
Kupwara

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Prof. Luqman Amin

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Prof. Asgar